

**MINUTES  
HISTORICAL PRESERVATION AND RESTORATION BOARD  
BOARD RETREAT  
TUESDAY, APRIL 26, 2016**

**PRESENT:** Scott Ames  
Gretchen Cash  
Ron Doerler  
Kellie Gallop  
Bitsy Laney  
Kay Lynn Lyon  
Roger McKemie  
Patsy Mayo  
Beth Wood

**STAFF:** Jeff Harting  
Director, PARD  
  
Derrick Birdsall  
Historical Park Supt.

Danielle Brissette  
Museum Educator

Kim Jolly Chapman  
Historical Park Admin.

**ABSENT:** Jan Blair  
Barbara Sisserson – Honnoll

Jamie Rigsby  
Curator

The meeting was called to order at 12:32 P.M. with Roger McKemie presiding.

**SUMMER MEETING SCHEDULE:** Gretchen Cash said it's a good idea to not meet in the months of June and July due to the likelihood of people traveling and being out of town. Patsy Mayo asked staff if anything is likely to come up in that time period; Derrick Birdsall answered that if something does come up it's possible to have a called meeting to discuss. Beth Wood asked when Council was going to appoint new members to the Board this year. Derrick answered that it should take place sometime in July. Gretchen moved to cancel the June and July meeting. Scott Ames seconded. Motion carried unanimously.

**DOCENT CIRCLE OF HONOR:** Patsy Mayo moved to recognize Kellie Gallop and Kay Lynn Lyon as Board members and to update Bitsy Laney's existing brick to say Board Member and Docent. Gretchen Cash seconded. Motion carried unanimously.


**HISTORICAL PARK PLANNING:** The last Master Plan for the Historical Park was finished in 2008, and it's time to start looking at the Park's future once again. Patsy Mayo asked what the purpose of the Board was. Bitsy Laney said if the Board keeps waiting for something to happen, the Board will be waiting forever and Patsy agreed that she would like to be a step ahead. Scott Ames mentioned that he would like to see the Historical Park stay connected to the planned trail system. Staff and the Board discussed the proposed log kitchen and how it would fit in with programing. Derrick Birdsall pointed out that any future discussion on expanding programs would have to involve additional staffing as current staff levels cannot support new programing. Bitsy asked about the potential for charging for certain events. Danielle Brissette brought up the potential for changing the name of the Park to include the word "museum" in some way. Patsy inquired as to how to go about adding additional staffing and that the Park needed some sort of new structure for weddings. After discussion about these items, the list was narrowed to the following key points of

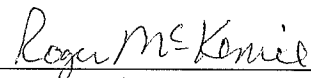
focus for future planning sessions: Staff levels, marketing, events (new and current) and how to best insure a good ROI for any funds invested in the Park.

**BOARD MEETING PROCEDURES:** Roger McKemie stated that in his opinion, things didn't go too far afield. Kay Lynn Lyon and Scott Ames agreed with Roger. Roger went on to say that he thinks the existing procedures are OK and that complicated rules can lead to a lot of unnecessary discussion. If it's not broke, don't fix it. Gretchen Cash said that discussion needs to be respectful but that Robert's Rules of Order are too strict; the meetings do need to be structured and organized and not get off on a tangent. Bitsy Laney responded that as a new Board member she would not have learned as much as she has if the Board used Robert's Rules of Order. Scott Ames stated that he prefers the current method. After discussion, the Board decided to not make any changes to the manner in which Board meetings are held at this time.

**ADJOURNMENT:** The meeting was adjourned at 3:32 P.M.

RESPECTFULLY SUBMITTED:

  
Derrick Birdsall

  
Roger McKemie, Board Chair